



## Board of Harbor Commissioners

William Zemke, President  
Tom Mattusch, Vice President  
George Domurat, Secretary  
Kathryn Slater-Carter, Treasurer  
Virginia Chang Kiraly, Commissioner

James B. Pruett, General Manager  
Trisha Ortiz, District Counsel

### San Mateo County Harbor District Board of Harbor Commissioners

*“The Harbor District provides fiscally and environmentally responsible stewardship of its maritime resources, emergency response, and public access”*

## REGULAR MEETING AGENDA

**February 15, 2023**

**1:00 PM – 5:00 PM**

San Mateo County Harbor District

Pursuant to Government Code Section 54953(e) (Assembly Bill 361), the Boardroom will not be open for the February 15, 2023 of the San Mateo County Board of Harbor Commissioners. The Meeting will be conducted remotely via video/teleconference.

To join the meeting remotely, please see Appendix A

### **A) Roll Call**

### **B) Public Comments/Questions**

The Public may directly address the Board of Harbor Commissioners for a limit of two (2) minutes, unless a request is granted for more time, on any item of public interest within the subject matter jurisdiction of the San Mateo County Harbor District, **that is not on the Regular Agenda**. If a member of the public wishes to address the Board on an agenda item, it is requested that the member of the public wait until the item is in discussion before following the instructions provided on making a public comment. The Chair will call your name at the appropriate time. Agenda material may be reviewed online at [www.smharbor.com](http://www.smharbor.com).

### **C) Commissioner Comments**

Commissioners may make public statements limited to two (2) minutes.

### **D) Activity Reports**

- a. [General Manager](#),
- b. [Operations](#),
- c. [Administration and Finance](#)

## **E) Consent**

All items on Consent are approved by one motion unless a Commissioner requests the item be withdrawn or transferred to Discussion. Any item on Discussion may be transferred to Consent. The Public may directly address the Board of Harbor Commissioners regarding items on Consent before or during the Commissioners' consideration of the Consent agenda.

### **ITEMS PULLED FROM CONSENT WILL BE HEARD AFTER DISCUSSION ITEMS.**

1. **[Bills and Claims \(van Hoff\)](#)**  
Recommendation: Accept Pre-Approved Items in the amount of \$104,277.80 for January and approve \$500,000 in Pre-Approved Items for March 2023.
2. **[Minutes – Regular Board Meeting Minutes for January 18, 2023 \(Hadden\)](#)**  
Recommendation: Approve Minutes of the January 18, 2023 Board Meeting.
3. **[Commercial Activity Permit Application for Golden Gate Scenic Steamship Corporation dba Red and White Fleet to Operate as a Commuter Ferry Service out of Oyster Point Marina \(Pruett\)](#)**  
Recommendation: Approve the Commercial Activity Permit application for Golden Gate Scenic Steamship Corporation dba Red and White Fleet to operate as a private ferry service to operate vessels serving Genentech and its employees out of Oyster Point Marina beginning on March 27, 2023 and continuing until December 31, 2023.
4. **[Nomination to Special District Risk Management Authority \(SDRMA\), Board of Directors Election \(Pruett\)](#)**  
Recommendation: Receive information regarding election to SDRMA Board of Directors
5. **[California Special District Association \(CSDA\) Board of Directors Call for Nominations Seat C \(van Hoff\)](#)**  
Recommendation: The Commission may consider nomination of a Commissioner or managerial employee for possible election to the California Special District Association (CSDA) Board of Directors.
6. **[Authorized List of Signatures with the San Mateo County Treasurer's Office and California State Treasurer's Office; Adopt Resolutions No. 23-05 and 23-06 \(van Hoff\)](#)**  
Recommendation: Adopt Resolution No. 23-05 approving updated list of Harbor District authorized signers for the San Mateo County Treasurer's Office and adopt Resolution No. 23-06 approving updated list of Harbor District authorized signers for the California State Treasurer's Office.

7. **[CMANC Washington Week 2023 Conference Pre-Approval for General Manager and Commissioners \(Pruett\)](#)**

Recommendation: Pre-approval for James Pruett, Commissioner Virginia Chang Kiraly and Commissioner William Zemke to attend the CMANC Washington Week 2023 being held on Monday, February 27<sup>th</sup>, 2023 – Wednesday, March 1<sup>st</sup> in Washington D.C.

8. **[Second Quarter – Fiscal Year 2022/23 \(Q2-23\) Rent Report \(van Hoff\)](#)**

Information only

9. **[Authorize Public Meetings to be Held via Teleconferencing Pursuant to Government Code Section 54953\(e\)](#)**

Recommended Motion: Adopt Resolution No. 23-03 reconsidering the circumstances of the COVID-19 State of Emergency and making findings to authorize meetings to be held via teleconferencing pursuant to Government Code Section 54953(e)

10. **[Monthly Capital Project Updates \(Moren\)](#)**

Information only

**F) Discussion**

11. **[CY2023 Ad Hoc and Standing Committee Review and Assignments \(Zemke\)](#)**

Recommendation: The President of the Board for CY2023 review each Standing and Ad Hoc Committee and re-appoint or make new appointments, as necessary.

12. **[Mid-Year Budget Review \(van Hoff\)](#)**

Information only

13. **[Letter to the US Army Corps of Engineers regarding Section 107 Navigation Improvements \(Pruett\)](#)**

Recommendation: Authorize the General Manager to sign and cause to have issued the letter to Lt. Col. Kevin P. Arnett, Army Corps of Engineers dated February 15, 2023, requesting the assistance of the U.S. Army Corps of Engineers under Section 111 of the River and Harbor Act of 1968, as amended, in mitigation to shore damage attributable to Navigation works in Pillar Pont Harbor on the San Mateo County coastline.

**G) Closed Session**

14. **[Conference with Real Property Negotiators](#)**

Property: 555 Obispo Road, El Granada, CA (APN: 047-261-040)

Agency negotiators: Jim Pruett and Julie van Hoff

Under Negotiation: Instructions to negotiators on price and terms.

**15. Conference with Labor Negotiators**

Agency designated representative: Jim Pruett, Julie van Hoff

Employee Organization: Teamsters 856 and Operating Engineers Local 3.

**H) Future Agenda Items**

**I) Adjourn**

The next Regular meeting will be held on March 15, 2023 at the San Mateo County Harbor District Office, 504 Avenue Alhambra, Ste. 200, El Granada, CA 94018 at 1:00 PM.

Agenda posted as required:



Melanie Hadden  
Deputy Secretary

## **Appendix A**

The Public may watch and/or participate in the public meeting by joining the meeting through the Zoom Videoconference link provided below. The public may also join the meeting by calling the below listed teleconference phone number. Further instructions on how to make public comments throughout the videoconference or teleconference will be provided at the District website at [www.smharbor.com](http://www.smharbor.com). If you experience technical problems with the telephonic meeting, please contact Melanie Hadden at [mhadden@smharbor.com](mailto:mhadden@smharbor.com) or call at (650) 437-4368.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA"), please contact Melanie Hadden, Deputy Secretary at [mhadden@smharbor.com](mailto:mhadden@smharbor.com) or (650) 583-4400 prior to this meeting for assistance

### **HOW TO JOIN THE MEETING:**

The meeting will begin at 1:00 PM. Whether you participate online or by phone, you may wish to "arrive" early so that you can address any technology questions prior to the start.

### **ONLINE VIEWING AND PARTICIPATION:**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82521804518?pwd=RmtQbkdyY0JDeHduRlIIVd2dUSkxClZz09>

Passcode: 129885

If you have not used Zoom on your computer before, you will be prompted to download and install the Zoom software on your computer. If it is already installed, you may still be prompted to allow Zoom to run. Please enable the software to download and run to join the meeting via computer.

### **AUDIO**

- **BY COMPUTER AUDIO:** When joining via the Zoom app, you will automatically be joined in via computer audio. You may be prompted to confirm that you wish to join via computer audio.
  - Please ensure your computers speakers are enabled and sound is switched on.
- **BY PHONE:** If you are unable to join via computer, or do not have speakers or a microphone on your computer, you can dial in for audio. You may call any one of the meeting numbers below and enter the meeting ID and password when prompted.

+1 669 900 6833 (San Jose)	+1 253 215 8782 (Tacoma)
+1 346 248 7799 (Houston)	+1 312 626 6799 (Chicago)
+1 929 205 6099 (New York)	+1 301 715 8592 (Germantown)
+1 877 853 5257 (Toll Free)	+1 888 475 4499 (Toll Free)

Webinar ID: 825 2180 4518

Passcode: 129885

### **HOW TO MAKE A PUBLIC COMMENT OR ASK A QUESTION:**

If you would like to speak during the public comment portion of the meeting, you have the following options:

- **ONLINE:** Raise your hand in the meeting controls at the bottom of your screen.
- **PHONE:** Press \*9 to raise your hand to request to be unmuted to make comments.

**Note:** Please request to speak using the method from which you prefer to comment. For example, if you are joining via computer (for viewing) *and* phone (for audio/commenting), please raise your hand by dialing \*9 on the phone if you wish to use your phone to speak. If you wish to use your computer, please raise hand using the meeting controls at the bottom of your screen.